

Section 2 – Multiple Choice Questions

Please read each statement or question and select the answer that most accurately answers or completes the question.

- _____ 1. The primary purpose(s) of a security report or log is to
- a. Record unusual events and observations.
 - b. Provide a primary record of the security officer's time on and off duty.
 - c. Provide assurance that the security officer is on post and doing his job.
 - d. Both a and c
- _____ 2. When making log entries, one of following is incorrect. Which one?
- a. Log each door or gate found unlocked which should normally be locked.
 - b. Log the time of only the lengthiest patrols
 - c. Log all phone calls made by the security officer or anyone else.
 - d. Make all entries preferably in ink.
- _____ 3. Any supervisor who suspects an employee may be under the influence of an intoxicating substance, such as alcohol or drugs, while on duty or reporting for duty, shall take the following actions. Which are correct?
- a. Ask another supervisor or officer to witness dialogue with the employee suspected of being under the influence.
 - b. Ask the employee who is displaying signs of being impaired if they have been drinking or is under the influence in the presence of a witness.
 - c. Regardless of their response, if, in the supervisor's opinion the person is impaired, they should place the officer in a quiet place until he is no longer under the influence so that he can return to his post.
 - d. Both a and b



- _____ 4. Under what circumstances is smoking permitted on protected property?
- a. In posted "No Smoking" areas
 - b. Only off protected facility property
 - c. While on foot patrol
 - d. While raising or lowering the American flag
- _____ 5. The following examples of personal conduct are strictly forbidden for security officers. Which are not forbidden?
- a. Gambling in any form
 - b. Accepting a homemade a cookie from a protected facility employee.
 - c. Derogatory comments about co-workers or client employees.
 - d. Use of profane language
- _____ 6. Companies have policies which will vary from post to post in dealing with which of the below?
- a. Liability issues and use of communication devices
 - b. Monitoring and use of emergency equipment
 - c. Dealing with lost and found items and notification of emergency personnel
 - d. All the above
- _____ 7. Absence due to which of the following will be recorded as requiring disciplinary action?
- a. Military obligation
 - b. Forgetting work schedule
 - c. Jury duty
 - d. Funeral leave



- _____ 8. Which of the below regarding an officer's personal appearance is correct?
- a. It is mandatory that a security officer report to work wearing a clean and pressed uniform
 - b. Black socks and brown shoes with black soles are essential part of the uniform
 - c. A supervisor should be notified if a security officer's uniform is in disrepair
 - d. Both a and c
- _____ 9. When a shift is very slow it is permissible to do which of the below?
- a. Remain at your post
 - b. Fill out your Daily Log in advance
 - c. Listen to a Walkman
 - d. Chat with another security officer or facility employee
- _____ 10. A security officer may not be relieved by another officer whose appearance and condition indicate that they are not fit for duty. Which of the procedures listed below is incorrect?
- a. Security officer's supervisor should be notified
 - b. The unrelieved security officer should remain on duty until proper relief appears
 - c. The security officer being relieved must make a determination as to whether his relief is fit to take their post.
 - d. The security officer being relieved has no responsibility to determine the fitness of his relief. Fitness for duty should be determined only by a supervisor.



- _____ 11. The guidelines for the personal conduct of a security officer are very specific regarding certain activities. Which of the item(s) below are permissible?
- a. Gossiping or spreading false of private information
 - b. Visiting protected property while not on duty with advance permission
 - c. Loaning or borrowing money between co-workers or employees of the protected facility.
 - d. Sharing inside information on the facility with friends outside the security field.
- _____ 12. Which of the following are permitted on protected facility property without special permission?
- a. Security officer's "over-the-counter" medication
 - b. Peddlers if they are selling items the facility's employees desire to purchase
 - c. Pets
 - d. Children or visitors
- _____ 13. Regarding a security officer's ability to make personal phone calls from the protected facility, which are incorrect?
- a. Personal use of protected facility phones is strictly forbidden
 - b. A security officer should seek permission from a supervisor if he/she needs to make an extremely important phone call
 - c. If a pay phone is available an officer should use it while on his break
 - d. It is permissible to make just one quick call if the officer does not talk very long



- _____ 14. A DMV check is made as part of a standard background review for a new employee. Which item below is not likely to result in the employer rescinding the officer's job offer?
- a. Driver's license currently under suspension
 - b. DWI/DUI conviction in the previous three years
 - c. Several paid parking violations
 - d. Over four points accumulated on driving record
- _____ 15. Any security officer using a vehicle for security purposes should operate the vehicle utilizing all safety precautions. Which is considered not permissible?
- a. Obeying the speed limit
 - b. Obeying all traffic signals and signs
 - c. Officer may smoke in vehicle only during his break time
 - d. Always keep the vehicle clean